



# JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society  
State Rural Livelihoods Mission, Bihar**



1<sup>st</sup> Floor, Vidyut Bhawan - II, Bailey Road, Patna - 800 021; Ph. : +91-612-250 4980; Fax : +91-612-250 4960, Website : www.brlp.in

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## Office Order

Total 12 Home Science Graduates of RAU, Pusa (Second cohort) has joined JEEVIKA for 4 months internship program from 1<sup>st</sup> February 2016 to 31<sup>st</sup> May 2016.

RAU, Pusa will be assigned for implementing Gram Varta Participatory Learning Action (PLA) on health nutrition and sanitation. They will facilitate & supervise GRAM VARTA PLA roll out in the respective GPs in 6 different blocks of Madhepura district.

The scope of work for interns during 16 weeks (1<sup>st</sup> February 2016 to 31<sup>st</sup> May 2016) period would be as follows:

1. Roll out 4-8 PLA meeting in all respective SHGs by March 2016
2. Linking the arising demand with existing AWC, VHSND, Annprashan Day, immunization, and other services related to health, nutrition and sanitation.
3. Facilitating quality PLA meetings in respective villages with support of existing CMs.
4. Roll out MIS to track progress at VO level as well as BPIU level and provide support to the respective.

### **1. Fund Provision**

With the approval of competent authority financial provision has to be made for the Interns.

1. Monthly stipend @ Rs. 3500/- per person for 12 members (fooding and staying)
2. Local Monthly Travel **Allowance** Rs. 800/- per person for regular mobility within block & district level for project intervention purpose.
3. Reimbursement of one time TA claims (To & Fro Patna and Madhepura) of the interns.
4. The proposed amount as per approval under BRLPS internship program 2015-16, the payment would be done by District under budget NRLP(DPCU) 2.1.1.3 DPCU staff-TA/DA.

### **2. Responsibility**

1. The BPIU team (concerned BPM and AC) will help the interns in making arrangement of fooding and lodging for the given period. The BPIU will negotiate with respective family for house rent and food cost and accordingly payment would be done to the house owners.
2. With Consultation of Concerned DPM and M-H&N, interns will be assigned block and Panchayat and also provide mentorship support to them.

3. Concerned BPMs will ensure the safety of the concerned interns (regarding stay in House hold and field movements)

4. The Internship stipend and Local Monthly Travel Allowance would be paid on monthly basis and there should not be any deduction. Deduction can only be done only if intern is found absconding from their respective field for a period of 5 days.

By the Order of CEO

*Mahua Roy Choudhury*  
(Mahua Roy Choudhury)

PC-Governance& Knowledge Management

Copy to:

1. OSD/CFO/SFMs/SPM-H&N
2. DPM / Manager-H&N/FM – Madhepura
3. PM-Communication
4. YP-GAC
5. IT Section
6. Concerned Files.